

JOB DESCRIPTION

PART TIME PSYCHOTHERAPIST III

Job Summary

- To obtain and maintain licensure or certification in specialized area (Sex Offender Therapist, Registered Play Therapist, Critical Incident Debrief, etc...)
- To provide psychotherapy to individuals, couples, families, and groups
- To provide community education and/or professional training
- To maintain complete, timely, meaningful, and accurate records of client sessions including therapeutic activities and client progress
- To provide court testimony, supervision, or other professional services as needed
- To be informed about community referral sources and makes appropriate referrals
- To adhere to professional ethical standards and maintain professional license
- To participate in agency sponsored activities and/or events
- To meet standards of professionalism, work habits, personal relations and adaptability and growth as specified in general evaluation component
- To participate in Quality Improvement Teams

Specific Duties

1. Therapeutic Practice

- Render direct therapy
 - Direct Service Standard: 60% of FT schedule to be billed annually
- Provide educational presentations as requested (staff, FLE's, seminars, United Way, media, EAP presentations, etc.)
- Maintain licensing requirements
- Adhere to professional ethics
- Quarterly supervision with Director of Clinical Programs

2. Collateral Service

- Provide collaboration, when appropriate, with staff, referral sources and family members of clients
- Provide court testimony as requested
- Acknowledge and resolve grievances or complaints involving this therapist
- Complete paperwork according to agency standards
 - Submit and complete assigned peer review and return to DCP
 - Keep progress notes up to date (day of session)
 - Complete assessments after first visit
 - Complete treatment plan (1st visit) and have signed (3rd session)
 - Have files in order for termination
 - Complete termination summaries (when client not seen 90 days)

3. Additional Professional Services (as assigned by DPS)

- On an individual basis therapist may be contracted for any of the following:
 - May provide supervision for local practicum students
 - Supervise local professionals who are working toward licensure
 - Maintenance of a specific program ex. Sex Offenders; juvenile boot camp, senior program etc.
 - Provide staff training

4. Community Representation

- Provide presentations to the community
- Teach other professionals about family systems and family psychotherapy
- Provide peer consultation to other staff members
- Represent Family Counseling Service in agency sponsored events
- Maintain professional demeanor in the community

5. Staff Development

- Participate in staff meetings
- Participate in case consultations
- Share materials learned in continuing education, readings, and self-development
- Provide leadership and support to peers in case consultation and staff meetings regarding policies, procedures, programs, and accreditation standards
- Participate in CQI process as a team member

6. Additional Responsibilities

- Maintain a safe, clean, accessible, and appropriate office for the needs of diverse client base
- Show an awareness of and sensitivity to cultural and sociological characteristics of all persons served
- Other duties as assigned.

Qualifications

Licensure: LCSW, LMFT, LPC

Must have or must obtain and maintain licensure or certification in specialized area

(Sex Offender Therapist, Registered Play Therapist, Critical Incident Debrief, etc...)

Ability to work with other community resources for referral and collaboration.

Ability to organize and maintain a therapeutic caseload.

Ability to establish a rapport and to maintain professional boundaries and ethics.

Willingness to work in high demand job that requires flexibility and creativity.

Ability to use computer systems.

Knowledge and Ability to work with Electronic Billing and Electronic Health Records.

Ability to be a team player and work for the good of the agency.

Ability to utilize knowledge of clinical/therapeutic theory to bring about behavior change.

A sensitivity to and ability to respond appropriately to cultural differences of consumers.

A commitment to empowering others to solve their own problems

Belief in the capacity of people to grow and change